



Director of Adult Ministries (Full Time)

Grace City Bangkok Church is a bi-lingual (Thai/English) gospel-centered church seeking to love and serve the city of Bangkok in and through the gospel of Jesus Christ. Grace City Bangkok Church began in 2014 and is located on Asok Road in the Wattana District. As the church continues to grow we're seeking a Thai national to fill the position of **Director of Adult Ministries** to work in the following areas.

Preaching/Translation Coordination

- Coordinate and manage the translation schedule
- Communicate with translators to set, manage, and maintain translation for sermons
- Communicate with those preaching and serve as a liaison between staff and translators

Hospitality & Follow-up

- Communicate with hospitality team
- Engage in team-building, strengthening the hospitality team
- Manage follow-up with guests and visitors (Respond to contact cards through email/text/phone)
- Help cast vision for hospitality (helping the church to grow as a welcoming community)

Sunday School & Adult Education Ministries

- Coordinate the Sunday School ministry
- Contact, schedule, and resource teachers (church members)
- Coordinate and maintain assisting the teaching schedule
- Help cast vision for Sunday School & Adult Education Ministries

Small Group Ministry

- Oversee the functionality and health of Grace City Bangkok Church's small groups
- Regularly check-in with and support small group leaders

Evangelism & Discipleship

- Help cast vision for evangelism & discipleship
- Plan events for evangelism
- Help train or find evangelism training for members
- Explore and design systems for discipleship (Small groups, 1 to 1, through preaching; Sunday school)
- Regular visits to various members in the congregation

Other Tasks and Opportunities

- Help serve the church community at Grace City Bangkok Church with any other tasks that may be required to assist with the vision and growth of the church
- Help cast vision for helping the church grow in and by the grace of the LORD Jesus Christ

Qualifications and Requirements

- Thai National, age 35+
- Diligent, enjoys working with others, strong interpersonal skills, creative thinker, good time management, bilingual (English-Thai), has a positive attitude, and is flexible.
- Bachelors degree, Some seminary training preferred
- 3-5 years ministry experience.

Compensation and Benefits

- Compensation package: 20,000 - 25,000 Baht/month - Which includes a retirement contribution and medical stipend

Contact and Interest

- Interested candidates may contact Bee Tanchanpongs at
phone: 0851208838 *LINE:* beemaisie *email:* gracecitybangkok@gmail.com